



ANZCCJ Executive Council Information & Executive Council Nomination Form 2020-2022

NOMINATIONS FOR THE EXECUTIVE COUNCIL ARE NOW OPEN. PLEASE COMPLETE THE FORM OVERLEAF AND RETURN TO THE SECRETARIAT. NOMINATIONS CLOSE AT 5PM ON 17 NOVEMBER 2020

THE EXECUTIVE COUNCIL

The Executive Council is the governing body of the ANZCCJ. As a group, the Executive Council determines the Chamber's policies and priorities and oversees its financial affairs. The main roles and responsibilities of Executive Council members include:

- Furthering the Chamber's core mission, setting key strategic objectives and ensuring activities align with that over time.
- Helping the ANZCCJ deliver real value for its members, as well as outreach to new and potentially beneficial members to the current ANZCCJ membership.
- Being a senior representative for the ANZCCJ, attending ANZCCJ events and meetings.
- Actively participating in or chairing one or more ANZCCJ committees or working groups that deal with specific issues or initiatives, acting as a liaison between the Executive Council and that Committee/working group. This initiative will draw from the EC members' strengths and skills, align with their current profession or interests, and provide further learning and development opportunities.
- Acting as MC or moderator at events, particularly those related to the Committee with which the council member is affiliated.
- Overseeing the Secretariat's management of ANZCCJ's operations.

ABOUT US

The Australian and New Zealand Chamber of Commerce in Japan (ANZCCJ) is an independent, non-profit organisation that has been dedicated to the development of commerce between Australia, New Zealand and Japan since 1972.

The ANZCCJ currently has over 600 members. The membership consists of Australian and New Zealand members conducting business in Japan, Japanese companies with economic ties to Australia and New Zealand, overseas members and others maintaining business relationships between Japan and Australia/New Zealand.

ANZCCJ's mission is to play a constructive and meaningful role in developing Australia/New Zealand-Japan business by providing Members with an effective source of information, representation and commercial connections.

COMMITTEES AND WORKING GROUPS

Executive Council Members contribute through active participation in one or more of ANZCCJ's Committees and working groups. When appropriate or necessary, Executive Council members serve as Chairs or Vice Chairs of those groups.

- Food, Agriculture and Hospitality Committee
- Sports for Business Committee
- Technology, Innovation, Education and Research Committee
- Key stakeholder and member engagement roundtables and meetings

Executive Council duties and responsibilities associated with Chamber Committees and working groups include:

- Defining Committee terms of reference
- Drafting policy statements, recommendations and technical documents for approval by the Executive Council
- Coordinating regular meetings (usually monthly or bi-monthly) with Committee members as required to achieve the Committee's objectives

Chairs and Vice Chairs of ANZCCJ Committees are decided by the Executive Council.



Executive Councillor Nomination Form 2020-2022

Election date: 25 November 2020

NOMINATIONS FOR EXECUTIVE COUNCILLOR POSITIONS ARE OPEN UNTIL 5PM ON 17 NOVEMBER 2020. IF YOU HAVE ANY FURTHER QUESTIONS ABOUT BEING ON THE EXECUTIVE COUNCIL, PLEASE CONTACT ONE OF OUR CURRENT EXECUTIVE COUNCIL MEMBERS OR OUR EXECUTIVE DIRECTOR.

Members of our current Executive Council are listed on the [ANZCCJ website](#).

To nominate a member to become an ANZCCJ Executive Councillor for 2020–2022 (a two-year term), please send the completed form below to the Executive Director at exec.director@anzccj.jp before **5pm on 17 November**.

Please note that the nominator and secondary supporter need to be **current members of the ANZCCJ**. The nominee must also sign the nomination form to validate the nomination.

Nominator's Name: _____

Signature:

Secondary Supporter's Name: _____

Signature:

Nominee: _____

I accept the nomination to stand for the 2020-2022 Executive Council of the Australian and New Zealand Chamber of Commerce in Japan.

Nominee's Signature:

Date:

Nominee Information:

| | |
|---|-------------------|
| ANZCCJ Membership: <input type="checkbox"/> Individual <input type="checkbox"/> Corporate | Citizenship: |
| Workplace: | Company Position: |

Please attach the following (this information will be published on ANZCCJ's website, social media and booklets before the event):

- Current photo (as a PNG or JPG/JPEG file)
- Written self-introduction/pitch of **100 words or less** stating objectives for ANZCCJ if elected
- Video self-introduction (optional and may be provided at a later date)